

2018 Taiwan International Children's Film Festival (TICFF)

Submission Guidelines

Taiwan International Children's Film Festival (TICFF) was founded by Public Television Service (PTS) in 2004. It is the first film and television festival in Asia dedicated entirely to children. TICFF is held biennially, with its 8th edition scheduled for April 2018 in Taipei. In its mission to encourage quality children's programming and to engage young local viewers with valuable access to the media, TICFF screens multicultural productions from around the globe and presents cash prizes to the Festival's winning submissions. We welcome all types of creative, fun and interesting dramas, documentaries, animations and TV/Web programs.

A. ELIGIBILITY

1. All entries must be suitable for children under 12.

2. Participating productions must be completed between **August 1, 2015 and September 30, 2017** (submission deadline).

✂ PRODUCTIONS NOT COMPLETED BY THE SUBMISSION DEADLINE WILL NOT BE ACCEPTED.

3. Categories

Categories Open For Submission	Duration	
Best Dramatic Short	10-30 min	Competition
Best Dramatic Feature	31-100 min	Competition
Best Animation Short	1-30 min	Competition
Best Animation Feature	31-100 min	Competition
Best TV/Web Series Episode	10-100 min	Competition
Documentary	10-100min	Non-Competition

✂ Please note that documentary films belong to "Non-Competition" section, and thus no competition events or prizes for this category. Yet, we still encourage you to share your excellent works with us.

✂ If the production is series, please select only **ONE** episode from the production.

4. Please select only one category for each submission. One entry form is required for each submission.

5. The entry for submissions will be open from **May 25, 2017, and all submission materials must arrive no later than the deadline, September 30, 2017**. Films can be submitted via:

- (1) Withoutabox platform (**Highly Recommended**);
 - (2) TICFF's online registration system, which will close at 00:00 a.m. (Taipei Time GMT+8) on **October 1, 2017**.
6. Due to the high volume of submissions in each edition, submissions are now charged with a fee to give the best care of the entries. Please see "D. DEADLINES AND FEES" for more details. To encourage local productions, there is no entry fee for films produced in Taiwan.
7. Taiwan International Children's Film Festival is granted the right to screen the nominated productions (1-3 times during the festival) free of charge and use photo stills, trailer and video excerpts of this film/episode for publicity and promotional use (limited to 10% and up to 3 minutes), across all media platforms.

B. ENTRY FORMS

1. Withoutabox Entry (Preferable) –

Complete the registration procedure for your film/episode on the platform, send your work to <http://www.withoutabox.com/login/10737> and make the payment to finalize the submission.

2. TICFF's Online Registration Entry –

I. Please complete the online registration procedure on <http://www.ticff.org.tw> .

After completing the online registration, you will receive a confirmation e-mail sent by our registration system. In the e-mail, you can find your registration number (one registration number for each entry), and please follow the instructions to complete your submission. (Participants who select "Upload via WeTransfer" for the "Screener" section on the entry form need to follow the instructions in the confirmation e-mail and upload screener video files via WeTransfer. You can also refer to the "Uploading Instructions and Procedures" below. The submission is complete only after you receive an upload confirmation e-mail sent by WeTransfer.)

II. Uploading Instructions and Procedures

(1) Confirm Screener Specifications:

- a. File Format: .mov / .mp4 / .m4v, stereo audio
- b. Codec: h.264
- c. Frame Size: SD - 640x480 or 720x480 and HD - 1920x1080 or 1280x720
 - ✘ In order to ensure film quality for judging, avoid time codes, watermarks, or anything else that may affect the viewing quality.
- d. Aspect Ratio: Standard HD or SD-16:9 /14:9 /4:3
- e. File Size: A video file must not exceed 2G and DO NOT segment the file.

※If a video file exceeds 2G, it may not be uploaded successfully, or you have to upload it with extra payment.

f. Productions in English or Chinese Mandarin do NOT require an English or Chinese subtitled screener. However, productions in all other languages MUST provide a screener with English subtitles.

(2) File Naming: Please name the file with your “Registration Number” and the “Name of the Film/Episode,” with a “_” in between. For example,

“ONL-003-ANS _YourFilmTitle.”

(3)Begin to Upload: We receive files via WeTransfer. Please link to <https://ticff.wetransfer.com/> and upload your file to ticff2018@gmail.com . After the upload completes, you will receive a confirmation e-mail sent by WeTransfer.

※**Please Note:** Should you encounter any upload or technical problems regarding our Film Festival Submission Platform please contact us at either of the two e-mail addresses below:

ticff2018@gmail.com or ticff@mail.pts.org.tw.

C. CATEGORIES & PRIZES

1. Best Dramatic Short
2. Best Dramatic Feature
3. Best Animation Short
4. Best Animation Feature
5. Best TV/Web Series Episode
6. Special Jury Award
7. Taiwan Award
8. Audience Award

A cash prize of US\$3,500 and a trophy will be awarded to each winner in categories 1 to 7 above. Winners in category 8 will receive a trophy. In the event of a tie, the cash prize will be divided equally between the two winners (this does not apply to “Taiwan Award”).

※Taiwan Award: This category is designed to showcase and reward the finest works by local filmmakers or production companies for children in Taiwan. There are no other restrictions, and any locally-produced submission from categories 1 through

5 above is eligible for the competition.

D. DEADLINES AND FEES

Categories	Early bird Deadline: 8/15/2017	Regular Deadline: 9/30/2017	WAB Extended Deadline: 10/13/2017
Best Dramatic Short	US\$ 5	US\$ 10	US\$ 15
Best Dramatic Feature	US\$ 10	US\$ 20	US\$ 30
Best Animation Short	US\$ 5	US\$ 10	US\$ 15
Best Animation Feature	US\$ 10	US\$ 20	US\$ 30
Best TV/Web Series Episode	US\$ 5	US\$ 10	US\$ 15
Documentary (Non-competition)	US\$ 0	US\$ 0	US\$ 0

1. To encourage local productions, there is no entry fee for films produced in Taiwan.
2. Submitted films will be judged only when the entry fee is paid.
3. WAB extended deadline applies only for entries submitted via Withoutabox.

E. ANNOUNCEMENT OF FINALISTS & WINNERS

Finalists will receive notifications from the Festival Office in late November. Complete list of finalists will be officially announced on **January 1, 2018**, and displayed on TICFF's festival website (www.ticff.org.tw). Winners will be announced also on the official website on the last day of the festival.

F. JUDGING PROCESS

Stage 1 – Preliminary Selections

The panel of judges, which is comprised of professionals from the world of film, television and education, will select up to five finalist productions for each award category to be screened during the festival.

Stage 2 – Final Selections

For final selections, the original panel of judges from the preliminary selections will be joined by a further two international judges. During the festival in April 2018, the panel will convene a meeting to decide the award winners. If nominated productions fail to reach the final selection evaluation criteria, the organizer reserves the right to retain the award. To ensure that all aspects of TICFF are in keeping with

the Festival's stated purpose of "focusing on children and exposing them to international perspectives in order to stimulate their thinking ability," all materials used in the Festival must be appropriate for viewing by children 12 years old or under.

Productions will be judged based on the following criteria:

1. Relevance to children.
2. Effectiveness in developing children's perspectives and global outlook.
3. Creativity of content and techniques.
4. Production skills and aesthetics.

G. SCREENING OF THE NOMINATED FILMS

1. Festival screening formats include **HDCam, BluRay, DCP, and Hi-Res digital file** – If you are using any other format than mentioned please contact the Festival Office.
2. For works that are nominated by the committee, **a screening copy of the production** in one of the above formats should be mailed to the Festival Office postmarked no later than **December 15, 2017 (Friday)**. Please do not send original masters. At the same time, the materials listed below should also be emailed or mailed (on a disc) for use during the Festival.
 - (1) Full dialogue list **in Chinese or English language**.
This is not required for works which do not contain dialogue or narration.
 - (2) Full credit list **in Chinese or English**
 - (3) Synopsis **in Chinese or English** (max. 250 words)
 - (4) 3 different production stills- High quality, from 300dpi to 500 dpi (jpg or tif).
 - (5) 1 director/producer photo- High quality, from 300dpi to 500 dpi (jpg or tif).
 - (5) Signed Participation Agreement in pdf or image file. (The file of Participation Agreement will be sent along with Notification of Nomination via e-mail).
- ✂ For nominated works, a screening copy (no dubbing) with Chinese or English subtitles must be provided for showing during the Festival. In addition, a copy of the dialogue or narration (where applicable) **in Chinese or English** language must be provided for the purposes of translation and subtitling into Chinese.
3. Participants must bear incoming shipping costs to the Festival. TICFF will cover the expense of return shipments.
4. Screening copies will be returned within a month following the festival. Exceptions will be made under special requests.

H. POST-FESTIVAL SCREENINGS

Nominated productions may be included in TICFF screening tours **following the festival, and up until October 31, 2018** as an outreach to disadvantaged ethnic and social groups who lack the means of traveling to Taipei for the event. These screenings will be made free to the public, with no revenues collected by TICFF or by its organizer, Public Television Service. The copyright owner of the nominated production should agree upon the charity screenings mentioned above, and sign the Participation Agreement.

I. FESTIVAL OFFICE

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